



# Support for Aged Care Workers in COVID-19 (SACWIC) Grant

## What we're covering today:

- Key facts
- Eligibility
- Overview of assessment process
- How your grant will be managed – award to acquittal
- Interaction with Aged Care Support Program
- Step by step guide of application form –Tim
- Questions?

## Key facts:

- **Purpose:** to minimise the risk of infection to aged care workers, residents, and service users
- Open 4 August 2020 – 30 June 2021
- Covers up to 12 weeks
- Support for workers who:
  - normally work at multiple residential aged care facilities now at a single site
  - cannot attend work due to COVID-19 (ie. symptoms, testing, diagnoses, isolation); and
  - training gaps caused by the above.

# Eligibility

Accept applications from those who are:

- an approved Residential Aged Care provider
- an approved Home Care provider
- delivering aged care services under the Commonwealth National Aboriginal and Torres Strait Islander Flexible Aged Care Program (an approved NATSIFACP provider)
- located in Greater Melbourne or Mitchel Shire.

# Not eligible:

- Commonwealth, state, territory or local government agency or body (including government business enterprises)
- Commonwealth Home Support Programme (CHSP) service provider
- an approved Residential Aged Care provider, approved NATSIFACP provider or approved Home Care provider who:
  - has Business Interruption Insurance including COVID-19 coverage; and/or
  - is funded and/or operated by a State or Territory Government





## Worker perspective:

- not disadvantaged as a result of working at a single site
- continue to receive wages from primary employer for the duration of the period (as set out in the Guiding Principles)
- do not need to apply for SACWIC funding.
- can get free counselling services from Converge International

# Overview of assessment process

- Application form, application spreadsheet and guidelines available on Grant Connect (Tim will run through next)
- May apply up front or retrospectively for funding
- Ensure all information provided is complete and accurate
- Department will review your application
- May ask for supporting documentation
- Determines grant amount based on assessment of needs through completed application form
- If delegate approves, you will be sent a Letter of Agreement

## How your grant will be managed – award to acquittal

- Letter of Agreement will state the amount of funding
  - unless you opt out the payment after two business days cooling off period
- Community Grants Hub manage the grant
- if COVID-19 continues to impact your service you can request a variation
- a financial acquittal is to be provided to Department within two weeks of conclusion
- unspent funds over 10% will be repaid
- audits will be conducted on some providers



# Aged Care Support Program

Reimburses aged care providers who have:

- one or more COVID-19 infected or isolated residents/clients/staff
- incurred expenses between 24 February 2020 and 31 May 2021 as a result.

Covers additional staff costs for related isolation or infection, PPE, other equip, COVID-19 training, and travel and accommodation for additional or replacement staff.

While SACWIC is limited to Greater Melbourne and Mitchell Shire, ACSP is Australia-wide.

# Where do I find the application information?

The screenshot shows the GrantConnect website interface. At the top, there is the Australian Government logo and the GrantConnect logo. A navigation menu includes 'Forecast Opportunities', 'Grant Opportunities', 'Grant Awards', 'Reports', 'Help', and 'Contact Us'. A search bar is located in the top right corner, with a green arrow pointing to it. Below the navigation menu, the page title is 'Current Grant Opportunity View - GO4215'. The main content area is divided into two columns. The left column contains a yellow box with the title 'Support for Aged Care Workers in COVID-19', a blue box with 'Contact Details' (Health Grants Team, Phone: (02) 6289 5600, Email Address: grant.atm@health.gov.au), and a red button labeled 'GO Documents'. A green arrow points from the text 'Access to application documents' to this button. The right column contains a white box with the following details: GO ID: GO4215, Agency: Department of Health, Close Date & Time: 31-May-2021 2:00 pm (ACT Local Time) with a link to 'Show close time for other time zones', Primary Category: 101001 - Aged Care, Publish Date: 4-Aug-2020, Location: ACT, NSW, VIC, SA, WA, QLD, NT, TAS, and Selection Process: Demand Driven. Below this is a 'Description' section: 'The Support for Aged Care Workers in COVID-19 (SACWIC) Grant Opportunity is designed to assist approved Residential Aged Care providers, approved National Aboriginal and Torres Strait Islander Flexible Aged Care Program (NATSIFACP) providers and approved Home Care providers to minimise the risk of infection to aged care workers, residents and other consumers of aged care service. Examples'.

Search  
“Support for  
Aged Care  
Workers”

Access to  
application  
documents →

# The right documents

- Check addenda to get the latest version of the excel application form.

Grant Opportunity Documents - GO4215

Support for Aged Care Workers in COVID-19

GO ID: GO4215

The files below make up the document set for this grant opportunity.

To open the files, click on the file name. Some web browsers require you to click the right mouse button. You will then see a list of options; choose either 'Save Target As' or 'Save Link As...'

**Support for Aged Care Workers in Covid-19 - Link to Online Application Form**  
[Link to Online Application Form.docx](#) 14 KB

**Support for Aged Care Workers in Covid-19 - Grant Opportunity Guidelines**  
[Support for Aged Care Workers in Covid-19 Program - Grant Opportunity Guidelines.pdf](#) 897 KB


**Support for Aged Care Workers in Covid-19 - Application Spreadsheet**  
[SACWIC Application Spreadsheet.xlsx](#) 55 KB

There have been 3 addenda issued for this opportunity.

1. 14 Aug 2020 addendum to add spreadsheet that exclude GST from calculations and include additional services

**Support for Aged Care Workers in Covid-19 - Application Spreadsheet**  
[SACWIC Application Spreadsheet.xlsx](#) 62 KB

**Support for Aged Care Workers in Covid-19 - Addendum No.1**  
[Support for Aged Care Workers in Covid-19 - Addenda Number 1.docx](#) 69 KB



# Summary tab

Summary

1. Funding for Additional Hours

2. Leave support

3. Training



Automatically populated

1	Funding requested to support employees with additional hours, and ensure access to sufficient number of workers	\$0.00
2	Funding requested to support aged care workers who need to take leave for testing, quarantine, self-isolation, experiencing symptoms or being diagnosed as COVID-19 positive and who don't have access to or adequate personal leave provisions	\$0.00
3	Funding request to train additional staff where existing employees are unable to work due to self-isolation requirements (Excl GST)	\$0.00
Summary of total grant request (Excl GST)		<b>\$0.00</b>



This number needs to match your online application form.

# Summary tab

Summary

1. Funding for Additional Hours

2. Leave support

3. Training



Home Care →

**Home Care Details**  
Provide details of each service that funding support is requested for.

Complete the grey sections

	Name of Service	are applying for funding	services in a hotspot?	4. Total number of casual workers	5. Total number of part-workers staff	6. Total number of full time workers	Total number of staff (eligible for grant - see above guidance)
Service 1	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 2	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 3	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 4	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 5	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 6	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 7	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 8	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 9	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0
Service 10	<i>Insert name</i>	<i>Please select</i>	<i>Please select</i>	0	0	0	0

**Residential Care Service Locations**  
Provide details of each service that funding support is requested for.

	Name and address of service	Postcode	1. Please provide the commencement date for the period that you are applying for funding	1. Is the service in a hotspot?	2. If you answered no to question 1, do you employ any workers who usually have a second job in a hotspot?	3. Total regular number of casual workers (average of number for 8 weeks prior to grant period)	4. Total number of casual workers (while implementing the Guiding Principles)	5. Total regular number of part-time workers (average of 8 weeks prior to grant period)	6. Total number of part-workers staff (while implementing the Guiding Principles)	7. Total regular number of full time workers (average of 8 weeks prior to grant period)	8. Total number of full time workers (while implementing the Guiding Principles)	Total regular number of staff	Total number of staff (while implementing the guiding principles)	Difference in the total number of staff (while implementing the guiding principles)
Service 1	<i>Insert name / Location</i>			<i>Please select</i>	<i>Please select</i>	0	0	0	0	0	0	0	0	0
Service 2	<i>Insert name / Location</i>			<i>Please select</i>	<i>Please select</i>	0	0	0	0	0	0	0	0	0
Service 3	<i>Insert name / Location</i>			<i>Please select</i>	<i>Please select</i>	0	0	0	0	0	0	0	0	0
Service 4	<i>Insert name / Location</i>			<i>Please select</i>	<i>Please select</i>	0	0	0	0	0	0	0	0	0
Service 5	<i>Insert name / Location</i>			<i>Please select</i>	<i>Please select</i>	0	0	0	0	0	0	0	0	0

Residential →



# Funding for Additional Hours



## Note

### Declaration

By submitting this grant application, the applicant declares that they will make payment to workers to match or increase the number of hours that would usually have been worked in approved residential aged care facilities. Not worked supernumerary hours will only be paid in limited circumstances including in the event that the employer does not have sufficient rostered hours to equal their usual hours, while also ensuring compliance with Work Health and Safety Obligations and relevant industrial instruments.

Total funding requested in this section	\$0.00
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This section should only be completed by Residential Care Providers

Total cost of wages for the twelve weeks immediately prior to the grant period	\$0.00
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Expected wage costs for the twelve week period of this grant	\$0.00
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Service 1

Total funding required to support employees to work additional hours at this service for twelve weeks	\$0.00
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Estimated amount of funding which will pay for supernumerary hours <u>not worked</u> (within the out-of-pocket expenses funding and excluding the supernumerary hours worked)	\$0.00
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Insert name / Location

Complete the grey cells

# Leave Support



Total funding requested in this section		\$0.00
<b>Home Care Providers</b>		
This section should be completed by Home Care Providers		
Service 1	Total number of casual staff (taken from summary page)	0
Insert name	Number of permanent staff with a personal leave entitlement balance of less than 10 days	0
	Allocation	\$0.00

Populated from Summary tab

Complete the grey cell

Formula based

Scroll down for Residential



# Training



Total requested funding for this section (excl GST)		\$0.00
Total number of staff this funding will support		0
<b>Home Care Providers</b>		
This section should be completed by Home Care providers		
Service 1		
Insert name	Total amount required to train additional staff where existing employees are unable to work due to self-isolation or quarantine (excl GST)	\$0.00
	How many staff is it anticipated that this funding will support?	0

Automatically populated

Complete the grey cells

Scroll down for Residential





## Further assistance

On application form:

The Department at: [grant.atm@health.gov.au](mailto:grant.atm@health.gov.au).

The Guiding Principle Support Hub for guidance, tools and advice to assist in implementing guidelines

Hotline: **1800 491 793**

Monday to Friday 8:30 am to 5:00 pm

Free counselling services are available for workers from Converge International. Phone **1800 687 327** (free call) to book an appointment.